



Court Services and Offender Supervision Agency
for the District of Columbia
Community Supervision Services

Office of the Associate Director

MEMORANDUM

TO: CSS Staff

DATE: September 14, 2007

FROM: Thomas H. Williams, Associate Director (*signed*)

Re: Alleged Violation Report (AVR) Recommendations, Outcomes, and Dispositions

Subject: SMART Note #71

SMART Note #71 and its attachment, AVR Recommendations, Outcomes, and Dispositions, provides guidance and a chart listing possible values for AVR recommendations, outcomes, and dispositions by the type of case for which the AVR is being submitted to the releasing authority.

An AVR recommendation is the course of action the CSO is recommending to the releasing authority upon the CSO submitting the AVR to the releasing authority. For example, in probation cases, staff can recommend a Show Cause Hearing (with no jail time being recommended) or a Show Cause Hearing with a recommended length of time, for example: 5 Days Jail Term (recommending a five day jail sentence). This type of recommendation is not appropriate for other case types. Similarly, for parole and supervised release cases, a CSO can recommend a warrant. This type of AVR recommendation would not be appropriate for Deferred Sentencing Agreement, Civil Protection Orders, or Probation cases. If the CSO is not recommending any specific action, but needs to inform the releasing authority about some matter concerning the offender, then the CSO can submit an AVR with a recommendation value of: No Action Taken. This AVR recommendation value is available for any case type.

An AVR Outcome is the value staff are to use to document what the releasing authority did in response to the CSO submitting the AVR. For instance, in a probation case where the CSO recommended a Show Cause Hearing with or without a recommended jail term, did the court schedule a Show Cause Hearing, close the case unsatisfactory, or was no action taken?

An AVR Disposition is the value staff are to use to document what occurred as a result of a hearing that was held by the releasing authority in response to the submitted AVR. For example, in a parole or supervised release case, did the offender get revoked on a new offense or a technical offense, revoked and immediately reinstated, or was the case closed unsatisfactorily?



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Supervision staff are to use the appropriate AVR recommendation, outcome, and disposition values for each type of case. ***Right now, staff must be careful to choose values according to the chart, based on the case type. For instance, staff who are submitting an AVR on a parole or supervised release case should not choose an AVR recommendation of Show Cause Hearing. This value would only be appropriate for probation cases.*** In the future, IT will update SMART so that staff can only choose the appropriate AVR recommendation, outcome, and disposition values based on the overall case type.

If you have any questions regarding this SMART Note, please contact Debra M. Kafami, Executive Assistant.

cc: Paul A. Quander, Jr., Director
Adrienne Poteat, Deputy Director
Beverly Hill, Chief of Staff
Denise Gaston, Executive Assistant to the Director
Gradie McCray, Executive Assistant
Arthur Elkins, General Counsel
Calvin Johnson, Director of Research & Evaluation
Pereuna Johnson, Director, Training & Career Dev
Dana Hollis, SMART Project Manager

Linda Mays, Associate Director, OHR
Jasper Ormond, Associate Director, CJP
Cedric Hendricks, Associate Director, OLIPA
William Kirkendale, Chief Information Officer
Jim Williams, Associate Director, M&A
McKinley Rush, Deputy Associate Director, CSS
Debra M. Kafami, Supervisory Management Analyst
Christine Keels, Executive Assistant
IT Help Desk

AVR Recommendations, Outcomes, and Dispositions as of 4/27/07

AVR Case Type	Action Recommended	AVR Outcome	Hearing Disposition
DSA Cases	Sentencing recommendation due to DSA violation	Status hearing No action taken	Continue for sentencing Held in abeyance Nolle prosequi
CPO Cases	Offender held in contempt for CPO violation Status Hearing	Contempt charges filed No action taken	Sentenced to incarceration Sentenced to probation Nolle prosequi
Probation Cases	Show Cause Hearing Show Cause Hearing: 1 day jail term Show Cause Hearing: 3 days jail term Show Cause Hearing: 5 days jail term Show Cause Hearing: 7 days jail term Show Cause Hearing: 10 days jail term Show Cause Hearing: Halfway Back Show Cause Hearing: Residential Sanctions Center Status Hearing No action requested at this time	Hearing scheduled Close case unsatisfactory No action taken	Bench warrant Continued on supervision Dismiss/Vacate Extend supervision period Revoke-New offense Revoke-Technical offense Revoke and reinstate supervision Terminate supervision satisfactory Terminate supervision satisfactory without benefit of YRA Terminate supervision unsatisfactory Jail term: 1 day Jail term: 3 days Jail term: 5 days Jail term: 7 days Jail term: 9 days Reentry and Sanctions Center Halfway Back
Parole/ Supervised Release cases	Letter of reprimand Subpoena Warrant USPC Reprimand Sanctions Hearing	Letter of reprimand sent Warrant issued Warrant denied USPC Reprimand Sanctions Hearing No action taken Subpoena issued Subpoena denied	Continued on supervision Dismiss/Vacate Extend supervision period Letter of reprimand Revoke-New offense Revoke-Technical offense Revoke and reinstate supervision Terminate supervision unsatisfactory Reentry and Sanctions Center Halfway Back
Interstate	Warrant Return to sending state Remain under supervision	Offender returned to sending state Warrant issued No action taken	